

FREQUENTLY ASKED QUESTIONS

Last Updated: February 14, 2019

■ ■ Payment/Ticketing ■ ■

- Q1. Do I(presenter/contestant) need to apply & pay for an admission ticket?
- Q2. Can I get invoices/receipts for the payments?

■ ■ Booth Display ■ ■

- Q3. Can I distribute my fliers or sample DVDs at the Dome Fest site?
- Q4. Can I run a booth at the site?
- Q5. May I sell goods at my booth?
- Q6. Is there a place for putting posters up at my booth?
- Q7. May I provide drink/snack at my booth site?

■ ■ Presentation ■ ■

- Q8. How much time do I have for my presentation?
- Q9. Do/Can I hold a Q&A session in my presentation?
- Q10. When do I give my presentation (for Feature Film / Short film)?
- Q11. What kind of devices can I use for presentation? In what kind of format should I prepare my presentation data?
- Q12. Can I show fulldome videos in my presentation?
- Q13. Do I need to submit my presentation data (Powerpoint, etc.) prior to the Dome Fest?

■ ■ Film Screening ■ ■

- Q14. Does the audio have to be Japanese? Is English audio acceptable? Or do you support alternate audio tracks?
- Q15. Are English (or Japanese) subtitles required for screened films or presentation slides?
- Q16. Will you return the HDD I sent when submitting the screening data? When can I receive it?
- Q17. Would it be OK if the time duration of my work for Short Film Contest is longer/shorter than stated in my application?

■ **Q1. Do I(presenter/contestant) need to apply & pay for an admission ticket?**

Yes. All the presenters/contestants are required to apply and buy their admission tickets. If you are participating Dome Fest as a presenter, make sure to obtain a "3-DAY Pass for presenters".

■ **Q2. Can I get invoices/receipts for the payments?**

For your Dome Fest Admission ticket (Peatix Online Ticket), you can access your receipt data from the order confirmation email. Check [the help information on Peatix](#) for detail. Invoices will be issued on request.

For Feature Film Screenings and booth exhibitions, you will be asked for an entry fee, which will be used to cover related expenses. We will issue invoices for those payments. Receipts will be available for pick-up at the Dome Fest reception.

■ **Q3. Can I distribute my fliers or sample DVDs at the Dome Fest site?**

Yes. There will be an area for free distribution. If you would like to distribute your own materials, bring them to the venue during the event, or mail them in advance (Your parcel should be received between Feb 14-16) to the following address.

GALAXCITY Maruchi-Taiken Dome
Attn: IFSV Admin
1-3-1 Kurihara Adachi-ku TOKYO 123-0842, JAPAN
<Phone #: +81-3-5242-8161>

◇ Do NOT send your inquiry to the address/phone number above; If you have any questions, contact IFSV office at info@ifsv.org

■ **Q4. Can I run a booth at the site?**

Yes, but only limited space is available on a first-come first-served basis. Apply from the web form (Application Period: December 1, 2018 - January 5, 2019). Booth exhibitors are asked for a contribution of 10,000 JPY, which will be used to cover related expenses.

■ **Q5. May I sell goods at my booth site.**

No. It is prohibited to sell goods, raise fund, or collect donations at the booth display site or anywhere else at the venue.

If you would like to distribute free materials, such as fliers, sample DVDs, you can distribute them at your booth, or at the free distribution area (refer to [Q3](#))

■ **Q6. Is there a place for putting posters up at my booth?**

It will depend on the location of your booth. If you wish to put posters up at your booth, make sure to indicate that on the application for booth display.

■ **Q7. May I provide drink/snack at my booth site?**

Yes. But eating or drinking are allowed in some lounge space at the venue. If you plan to provide drink or snacks at the booth site, indicate so when submitting online application to ensure that your site will be assigned within the lounge space.

■ **Q8. How much time do I have for my presentation?**

We plan to allocate 10 min for each “Feature Film Screening”, and 15 min for each “Presentation”. English speakers may be given additional time (up to 5 min), taking consideration of the time needed for interpretation.

A presenter for short-films creator’s presentation will be given 3min, plus additional 2 min for English speakers.

■ **Q9. Do/Can I hold a Q&A session in my presentation?**

You can hold a question-and-answer session within your allocated time.

■ **Q10. When Do I give my creator’s presentation (for Feature Film/ Short-Film)?**

A creator’s presentation for a Feature Film/Short film is supposed to be given right before the screening of each film. If you wish to give your presentation after the screening, or before & after the screening, consult IFSV office in advance.

Q11. What kind of devices can I use for presentation? In what kind of format should I prepare my presentation data?

A laptop PC with Powerpoint2013 is available for use, so bring your presentation data in a flash memory or other appropriate media. If you want to use your own PC for presentation, bring one with a 15-pin VGA connector. HDMI connection is only available at the console in the far side of the dome theater. You may want to consult IFSV if you would like to use HDMI connection.

As for audio output, RCA connection and conversion cable (RCA-3.5mm Mini Jack) are available for use.

Also, a laser point is available for presenters to use during their presentations.

Q12. Can I show fulldome videos in my presentation?

Yes. But prior data submission is necessary. See the guidelines for details

Q13. Do I need to submit my presentation data (PowerPoint, etc.) prior to the Dome Fest?

No. But we'd like to have a backup copy of your data on our laptop. Please bring your data on a USB flash drive or (other appropriate media) so you can hand it in on the day of your presentation.

Or if you plan to give your presentation in English, we'd like to have your presentation data in advance so that we can add Japanese captions. Contact IFSV for details on translation process.

Q14. Does the audio have to be Japan

versa, would be most ideal.

There is no support for alternate audio tracks.

Q15. Are English (or Japanese) subtitles required for screened films or presentation slides?

English subtitles (or Japanese subtitles for non-Japanese audio) are not mandatory but preferable for both screened films and presentation slides.

Q16. Will you return the HDD I sent when submitting the screening data? When can I receive it

You can pick up your HDD at the reception of the Dome Fest during the event. (No other option is available.)

Q17. Would it be OK if the time duration of my work for Short Film Contest is longer/shorter than stated in my application?

It is not ideal if the duration differs considerably, but a minor change would be fine. (Consult IFSV at info@ifsv.org if you are not sure.)